

GRAHAM HOSPITAL DISTRICT  
BOARD OF DIRECTORS MINUTES  
April 25, 2024

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Thursday, April 25, 2024, at 12:00 PM.

Board members present: Wyatt Pettus, Dr. Behr, Jon Garvey, Barrie Strickland, and Sylvia Overton

Board members absent: Terry Bishop and Suzy Graham

GRMC staff present: Shane Kernell, Jared Brown, Enoc Espinoza, Terri Busey, Shelly Walls, Kayla Ellis, Erin Ray, Jaci Mays, Sharla Branch, Mia Patterson, and Chelsea Horton

Others present via Zoom: Curtis Rojas and Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

**1. Call to Order and Record Attendance**

President Pettus called the meeting to order at 12:07. The invocation was given by Dr. Behr.

**2. Public Comment**

- Sylvia Overton updated everyone on the Auxiliary Golf Tournament, which will be held on September 8 and 9 at the Graham Country Club.

**3. Meeting Minutes**

The Directors were asked to review the minutes of the regular meeting on March 28, 2024, for any revisions or corrections.

**Action**

Motion by Barrie Strickland, second by Sylvia Overton, to approve the regular board minutes of March 28, 2024, as presented. Motion carried.

**4. Finance Committee Report**

Financials – Jared Brown

- Presented and reviewed were the Financial Highlights for March 2024; Income and Expense Statements for the Month Ended March 31, 2024; Balance Sheet for the Month Ended March 31, 2024; Annual Statement of Sources and Uses of Cash Flow for the Month Ended March 31, 2024; GRMC 13 Month Cash Flow Projection through April 2025; Key Operational Indicators FY 2023 and FY 2024; Scorecards for March 2024 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, and GRMC POS Cash Analysis. Also presented were the Scorecards showing FTE/AOB Analysis FY 2024, Surgery Statistics from October 2023 through September 2024, and Ambulatory Surgery Services from October 2023 through September 2024 and October 2022 through September 2023.
- Curtis Rojas reviewed the Revenue Cycle charts.

**Action**

Motion by Jon Garvey, second by Dr. Behr, to approve the financial statements as presented. Motion carried.

**5. Action Items**

**a. Hospitalist Contract Amendment**

The Hospitalists are requesting an increase in their pay. We want to table this action item and bring it back in May once we have the hospitalist metrics in place to present.

**6. Reports**

**a. Medical Chief of Staff Report**

- i. Dr. Steve Jones was not in attendance.

**b. CEO Report – Shane Kernell**

- i. Construction is proceeding very well. The final inspection of the ambulance bay will be held next week. The admissions area is coming along. We will have to shut down the front entrance to get to the lobby. This is going to be the most painful process. Teinert is working on a temporary route while the main lobby is under construction.
- ii. DNV was here to conduct the swing bed survey. We passed with zero nonconformities.
- iii. Our pain program is doing well. Vicki Tucker, CRNA, is seeing 20 to 30 patients a month.

**7. Executive Session**

President Pettus convened into Executive Session at 1:01 PM.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports
- b. Texas Government Code §551.074, personnel matters

Executive session adjourned at 1:52 PM.

**8. Open Session**

The Board reconvened in open session at 1:52 PM. President Pettus left the meeting at 1:40 PM.

**Action**

Motion by Sylvia Overton, second by Jon Garvey, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
  - Provisional
    - Neurology
      - Aizaz Hundal, MD
- B. Reappointments:
  - Hospital Based
    - Emergency Medicine

- Alicia Hubbell, MD
- C. Delegated Credentialing
  - Hospital Based
    - Teleradiology
      - Joseph Couvillon, MD
      - Daniel Felter, MD

Wyatt Pettus was not present to vote. Motion carried with a quorum of votes.

**Action**

Motion by Barrie Strickland, second by Sylvia Overton, to approve the Quality Report as presented. Wyatt Pettus was not present to vote. Motion carried with a quorum of votes.

**Action**

Motion by Barrie Strickland, second by Jon Garvey, to approve the Compliance Report as presented. Wyatt Pettus was not present to vote. Motion carried with a quorum of votes.

**Action**

Motion by Sylvia Overton, second by Barrie Strickland, to approve Option One of the Incentive Compensation Payout as presented. Wyatt Pettus was not present to vote. Motion carried with a quorum of votes.

There being no further business, the meeting adjourned at 1:54 PM.



Dr. Donald Behr, Vice President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors