

GRAHAM HOSPITAL DISTRICT  
BOARD OF DIRECTORS MINUTES  
August 24, 2023

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, August 24, 2023, at 12:00 P.M.

Board members present: Wyatt Pettus, Suzy Graham, Sylvia Overton, Jon Garvey, and Dr. Behr

Board members absent: Barrie Strickland and Terry Bishop

Members of management present: Shane Kernell, Bob Lonis, Enoc Espinoza, Jeff Clark, Terri Busey, Shelly Walls, Bobby Hadderton, Kayla Ellis, and Erin Ray

Others present: Erin Freeman, Mia Patterson, Jaci Mayes, and TC Gordon with the *Graham Leader*

Others present via Zoom: Curtis Rojas and Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

**1. Call to Order and Record Attendance**

President Pettus called the meeting to order at 12:02 P.M. Invocation was given by President Pettus.

**2. Public Comment**

There was no public comment.

**3. Meeting Minutes**

The Directors were asked to review the minutes of the regular meeting on July 27, 2023, for any revisions or corrections.

**Action**

Motion by Dr. Behr, second by Sylvia Overton, to approve the regular board minutes of July 27, 2023, as presented. Motion carried.

**4. Community and Marketing Liaison**

Mr. Kernell introduced Mia Patterson, our Community and Marketing Liaison. This is the first time we have had a full-time employee in this position.

**5. Finance Committee Report**

Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for July 2023; Income and Expense Statements for the Month Ended July 31, 2023; Balance Sheet for the Month Ended July 31, 2023; Statement of Sources and Uses of Cash Flow for the Month Ended July 31, 2023; Key Operational Indicators FY 2022 and FY 2023; Scorecards for July 2023 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and Total POS Cash. Also presented were the Scorecards showing SWB/Net Patient Revenue, Salary % Net Patient Revenue, EBIDA, AOB Analysis, Surgery Statistics

## **Action**

Motion by Sylvia Overton, second by Suzy Graham, to approve the Patient Safety Program and Safety Management Plan as presented. Motion carried.

## **7. Conflict of Interest and Code of Conduct**

- a. The Board of Directors was asked to sign the Conflict of Interest Disclosure Statement and the Code of Conduct Acknowledgment Form.

## **8. Reports**

### **a. Medical Chief of Staff Report**

- i. Dr. Steve Jones was not in attendance.

### **b. CEO Report – Shane Kernell**

- i. Construction continues to progress. Shower inserts are on back order, so that construction will be diverted to the front lobby.
- ii. The DNV Survey was successfully completed as of August 4, 2023. We are waiting on our letter from Medicare, who will send it to Novitas. Endeavor Healthcare is working with Seymour Hospital with billing and will do the same for GRMC.
- iii. The budget will go to the Board in September for final approval and approval on the tax rate.
- iv. We have Vicki Tucker, CRNA, five days a week. She comes from Fort Worth. We made an offer to Jason Hoffman, CRNA, and he has accepted. He will live here in Graham. We had several options to consider for our pain procedures. We will be using Ms. Tucker, and Dr. Hay will oversee the program.
- v. We are still searching for a radiologist. Dr. Mark Whitley is back working two days a week until the position is filled.
- vi. Terri Busey, CHRO, had some updates on personnel. Jeff Clark, CIO, is resigning or retiring after 28 years at GRMC. He will be pursuing new opportunities. We immediately posted the position of IT Department Director. The position was offered and accepted by Eric Steadham, currently in our IT department. Bob Lonis, CFO, is retiring for a second time. We have secured Jared Brown, CFO, who will start on September 18.

## **9. Executive Session**

President Pettus convened into Executive Session at 1:21 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive session adjourned at 1:52 P.M.

## **10. Open Session**

The Board reconvened in open session at 1:52 P.M. TC Gorden, with the *Graham Leader*, joined in open session.

**Action**

Motion by Dr. Behr, second by Suzy Graham, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 1:55 P.M.



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Wyatt Pettus, President, Board of Directors



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Tammy Whittenburg, Secretary, Board of Directors