

GRAHAM HOSPITAL DISTRICT  
BOARD OF DIRECTORS MINUTES  
January 25, 2024

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Thursday, January 25, 2024, at 12:00 P.M.

Board members present: Wyatt Pettus, Terry Bishop, Suzy Graham, Jon Garvey, Dr. Behr, and Sylvia Overton

Board member absent: Barrie Strickland

Members of management present: Shane Kernell, Jared Brown, Enoc Espinoza, Terri Busey, Bobby Hadderton, Erin Ray, Shelly Walls, Erin Freeman, Kelly Jennings, and Kayla Ellis

Others present: Jaci Mayes and Kaitlyn Mosley, Young County Elections Administrator

Others present via Zoom: Curtis Rojas and Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

**1. Call to Order and Record Attendance**

President Pettus called the meeting to order at 12:07 P.M. Invocation was given by President Pettus.

**2. Public Comment**

There was no public comment.

**3. Meeting Minutes**

The Directors were asked to review the minutes of the regular meeting on November 30, 2023, for any revisions or correctbns.

**Action**

Motion by Terry Bishop, second by Sylvia Overton, to approve the regular board minutes of November 30, 2023, as presented. Motion carried.

**4. Finance Committee Report**

Financials – Jared Brown

- Presented and reviewed were the Financial Highlights for December 2023; Income and Expense Statements for the Month Ended December 31, 2023; Balance Sheet for the Month Ended December 31, 2023; Statement of Operation and Uses of Cash Flow for the Month Ended December 31, 2023; Key Operational Indicators FY 2023 and FY 2024; Scorecards for December 2023 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, and GRMC POS Cash Analysis. Also presented were the Scorecards showing FTE/AOB Analysis, Surgery Statistics from October 2023 through September 2024, and Ambulatory Surgery Services from October 2023 through September 2024.
- Erin Ray, Utilization Review Director, explained her processes, primarily focusing on evaluating and managing the utilization of medical services and resources.
- Curtis Rojas reviewed the Revenue Cycle charts.

**Action**

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented. Motion carried.

**5. Action Items**

**a. Order of Election for Graham Hospital District Board of Directors**

We have four board positions up for reelection. They are Dr. Donald Behr, Terry Bishop, Jon Garvey, and Barrie Strickland. These positions will be for a four-year term, and our elections are held in even-numbered years.

**Action**

Motion by Dr. Behr, second by Terry Bishop, to approve the Order of Election for Graham Hospital District Board of Directors as presented. Motion carried.

**b. Contract for Election**

The contract for the election was presented. The total cost of the election is approximately \$10,357.88 and will be divided between the entities that have elections. If we have no election, there will be no costs to us.

**Action**

Motion by Dr. Behr, second by Suzy Graham, to approve the Contract for Election as presented. Motion carried.

**c. Surgical Tables**

Our surgical tables are at the end of their life and need to be replaced. The Auxiliary has agreed to purchase one table, and we received a very generous donation from The Bertha Foundation for funds to go to surgical tables, so the two tables are already paid for.

**Action**

Motion by Sylvia Overton, second by Dr. Behr, to approve the purchase of two surgical tables as presented. Motion carried.

**d. Compliance Plan**

Terri Busey, Compliance Officer, presented the Compliance Plan. The focus areas for 2024 are 1) Hospital Preparedness Program with Respect to Crisis Standards of Care, 2) Security of Certified Electronic Health Record Technology Under Meaningful Use, 3) CMS Validation of Hospitals' Submitted Quality Reporting Data, 4) Audit of Medicare Emergency Department and Clinics Evaluation and Management Services, 5) Hospital and Clinic Price Transparency/No Surprises Act, 6) Good Faith Estimates, 7) SB 490, 8) HIPAA Compliance, and 9) Critical Access Hospital Length of Stay.

**Action**

Motion by Dr. Behr, second by Suzy Graham, to approve the Compliance Plan as presented. Motion carried.

**6. Reports**

**a. Medical Chief of Staff Report**

- i. Dr. Steve Jones was not in attendance.

**b. CEO Report – Shane Kernell**

- i. Construction is proceeding very well. Dr. Hay, Dr. Vaughan, and the traveling doctors have moved to the new acute care area. The ambulance area should be completed in mid-February.
- ii. 340B is a drug program paid for by pharmaceutical companies. We automatically qualify for the program since we are critical access. Our application was submitted on January 12 and will start on April 1, 2024.
- iii. Our swing bed program has started back. Once we have five patients, DNV will complete a survey on us.
- iv. Our pain program started this week. A letter was sent out by Dr. Hay promoting the program.
- v. Elise Dumo is our new finance director/controller. She is replacing Steve Bishop.
- vi. We now have two full-time CRNAs. Jason Hoffman started at the end of November.
- vii. We are still looking for a radiologist. We are working with RadPartners and the recruiter to find a replacement for Dr. Samantha Castillo.
- viii. We are looking for a fitness center manager. Aaron Walker has a swing bed program and a pain program to support. The fitness center manager will report to Terri Busey. January 1 was the start of a test pilot giving access 24/7 to our gym with our employees. The pool areas are shut down outside of regular business hours.
- ix. Mr. Kernell is a member of the TORCH Board as of January 1, 2024. His first board meeting is on April 2, 2024. He has also been accepted to the Texas Hospital Association's Leadership Fellows Program 2024. They will meet five times this year and work on a project that will be presented at the 2025 THA Conference.

## 7. Executive Session

President Pettus convened into Executive Session at 1:35 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive session adjourned at 2:08 P.M.

## 8. Open Session

The Board reconvened in open session at 2:08 P.M.

### Action

Motion by Dr. Behr, second by Sylvia Overton, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
  - Provisional to Hospital Based
    - Emergency Medicine
      - Michael Corpus, MD
  - Provisional to Allied
    - Psychiatry
      - Floranyenice Huizar, PMHN
- B. Reappointments:
  - Hospital Based

- Emergency Medicine
  - Timothy McAuliff, MD
- Consultant
  - Neurology
    - Alicia Bennett, MD
- C. Delegated Credentialing
  - Hospital Based
    - Teleradiology
      - Jayanta Chauduri, MD
      - Joseph Fuller, MD
      - Ryan Geracimos, MD
      - Steven Hole, MD
      - John Herbert, II, MD
      - Megan Kaplan, MD
      - Jax Pham, DO
      - Nelson Uzquiano, MD
      - Eduardo Quinones, MD

Motion carried.

**Action**

Motion by Dr. Behr, second by Suzy Graham, to approve the Quality Report as presented. Motion carried.

**Action**

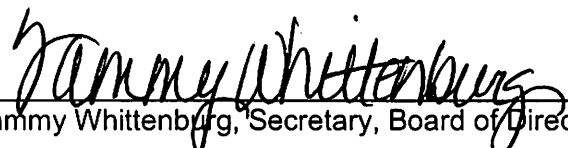
Motion by Dr. Behr, second by Suzy Graham, to approve the Compliance Report as presented. Motion carried.

The board members did a walk-through to view the construction area and then returned to the conference room.

There being no further business, the meeting adjourned at 2:42 P.M.



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Wyatt Pettus, President, Board of Directors



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Tammy Whittenburg, Secretary, Board of Directors