

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
February 22, 2024

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Thursday, February 22, 2024, at 12:00 P.M.

Board members present: Wyatt Pettus, Terry Bishop, Suzy Graham, Jon Garvey, Barrie Strickland, and Sylvia Overton

Board member absent: Dr. Behr

Members of management present: Shane Kernell, Jared Brown, Enoc Espinoza, Terri Busey, Bobby Hadderton, Erin Ray, Shelly Walls, Erin Freeman, Mia Patterson, and Kayla Ellis

Others present via Zoom: Curtis Rojas and Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record Attendance

President Pettus called the meeting to order at 12:04 P.M. Invocation was given by President Pettus.

2. Public Comment

There was no public comment.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on January 25, 2024, for any revisions or corrections.

Action

Motion by Terry Bishop, second by Sylvia Overton, to approve the regular board minutes of January 25, 2024, as presented. Motion carried.

4. Finance Committee Report

Financials – Jared Brown

- Presented and reviewed were the Financial Highlights for January 2024; Income and Expense Statements for the Month Ended January 31, 2024; Balance Sheet for the Month Ended January 31, 2024; Annual Statement of Sources and Uses of Cash Flow for the Month Ended January 31, 2024; Key Operational Indicators FY 2023 and FY 2024; Scorecards for January 2024 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, and GRMC POS Cash Analysis. Also presented were the Scorecards showing FTE/AOB Analysis FY 2024, Surgery Statistics from October 2023 through September 2024, and Ambulatory Surgery Services from October 2023 through September 2024.
- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented. Motion carried.

5. Action Items

a. Human Resources Report

Terri Busey, CHRO, presented the 2023 Annual Human Resources Report. The report covered Headcount, Average Length of Service, Average Age of the Workforce, On Job Injuries, Recruitment, Retention and Terminations, Average Days to Fill Positions, and Employee Engagement. Other Efforts for 2023 and 2024 were also discussed to improve recruiting, increase retention, improve employee morale, and provide better training.

Action

Motion by Terry Bishop, second by Sylvia Overton, to approve the Human Resources Report as presented. Motion carried.

b. Swing Bed Policy Index

Shelly Walls, Med/Surg Director, and other staff members have reviewed and updated Swing bed policies. We will be surveyed under CAH by DNV once we have five swing bed patients; we currently have the fifth patient in the hospital.

Action

Motion by Suzy Graham, second by Jon Garvey, to approve the Swing Bed Policy Index as presented. Motion carried.

c. New Solid Surface Countertops

We are asking for new countertops in the new acute care area to replace the blue laminate countertops. These were outside the original scope of the construction project. These are the countertops in the patient rooms, bathrooms, and throughout the nurses' station. They are outdated and need to be replaced. Two things on the capital budget for 2024 will be removed and replaced with the countertops. They are the \$50,000 flooring in the fitness center and the \$18,880 badge login system for computers.

Action

Motion by Suzy Graham, second by Sylvia Overton, to approve the New Solid Surface Countertops as presented. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. Steve Jones was not in attendance.

b. CEO Report – Shane Kernell

- i. We meet with Teinert and our architects at JDMA every two weeks. Everything is proceeding well except our ambulance bay. That has been held up, but we are at a point where they have quered up the survey by the state. In the new admissions area, they are sheetrocking now. Plumbing and wiring have been done in the area where Drs. Hay and Vaughan's office was completely gutted.
- ii. We are working on a systems issue with Meditech to set everything up so we can bill for critical access appropriately. We are working with a company, and everything should be completed in two weeks.

- iii. Our application for 340B was submitted. We already have our application put in with Walmart. We hope to go live on April 1 and sign up another pharmacy or two.
- iv. Mr. Kernell attended the THA Conference last week. It was very informative. They talked about staffing and economics. It was very positive. The TORCH Conference is coming up in April.
- v. We have hired a fitness center manager. Aaron Walker has too much to do now that the swing bed program has started up again to manage both physical therapy and the fitness center. We have gone forward with 24-hour access to the gym for employees. That has worked out well. We will tweak it to make sure everything is safe before extending it to members next year.
- vi. Our pain program is going well. Vicki Tucker, CRNA, started the program two weeks ago and saw 15 patients in the first week. She will be doing RFA procedures. This is the first time those have been done at Graham Regional. Physicians refer their patients to Ms. Tucker.

7. Executive Session

President Pettus convened into Executive Session at 1:39 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive session adjourned at 2:25 P.M.

8. Open Session

The Board reconvened in open session at 2:25 P.M.

Action

Motion by Suzy Graham, second by Terry Bishop, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
 - Provisional
 - Neurology
 - Jayesh Patel, DO
 - David Rosenbaum, MD
 - Emergency Medicine
 - John Pillow, MD
 - Provisional to Hospital Based
 - Emergency Medicine
 - Akachi Azubuike, MD
 - Provisional to Consultant
 - Neurology
 - Zachary Norman, MD
 - Lise Labiche, MD
 - Elizabeth North, MD
- B. Delegated Credentialing

- Hospital Based
 - Teleradiology
 - Kenneth Bryant, MD
 - Todd Klausner, MD
 - John Lampe, MD
 - Fang Lu, MD
 - Stephanie Wang, MD

Motion carried.

Action

Motion by Barrie Strickland, second by Suzy Graham, to approve the Quality Report as presented. Motion carried.

The board members did a walk-through to view the construction area and then returned to the conference room.

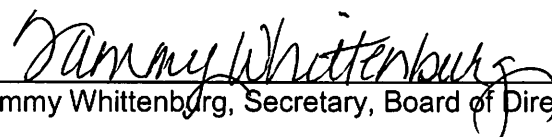
Action

Motion by Barrie Strickland, second by Suzy Graham, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 3:13 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors