

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
October 23, 2024

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Wednesday, October 23, 2024, at 12:00 PM

Board members present: Wyatt Pettus, Dr. Behr, Jon Garvey, Suzy Graham, Terry Bishop, Barrie Strickland, and Sylvia Overton

GRMC staff present: Shane Kernell, Jared Brown, Enoc Espinoza, Terri Busey, Kayla Ellis, Eric Steadham, Erin Ray, and Sidney Mason

Others present via Zoom: Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record Attendance

The meeting was called to order at 12:00. Invocation was given by Wyatt Pettus.

2. Public Comment

No public comment

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on September 25, 2024, for any revisions or corrections.

Action

Motion by Sylvia Overton, second by Suzy Graham, to approve the regular board minutes of September 25, 2024, as presented. Motion carried.

4. Finance Committee Report

- a. Presented and reviewed were the Financial Highlights for September 2024; Income and Expense Statements for the Month Ended September 30, 2024; Balance Sheet for the Month Ended September 30, 2024; Annual Statement of Sources and Uses of Cash Flow for the Month Ended September 30, 2024; GRMC 13 Month Cash Flow Projection through October 2025; Key Operational Indicators FY 2023 and FY2024; Scorecards for September 2024 showing Admissions, Patient Days, Observation, Surgery Procedures, Radology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, FTE/AOB Analysis FY 2024, and GRMC POS Cash Analysis. Also presented were the Scorecards showing Surgery Statistics from October 2023 through September 2024, Ambulatory Surgery Services from October 2023 through September 2024, and Surgery Statistics from October 2022 through September 2023.
- b. Mickey Allen reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented. Motion carried.

5. Action Items

a. Safe Environment Self-Harm Policy and Psychiatric Patients Policy

DNV requires the Safe Environment Self-Harm Policy and the Psychiatric Patients Policy. They wanted a more robust plan than we have now. The policies were presented and reviewed in the October 21, 2024, medical staff meeting. A discussion ensued on being more descriptive regarding the psychiatric patient. In the Psychiatric Patients Policy, under 3. Policy "When a psychiatric patient in need of psychiatric care[...]" will be added to the policy.

Action

Motion by Dr. Behr, second by Sylvia Overton, to approve the Safe Environment Self-Harm Policy and the Psychiatric Patients Policy with the added verbiage of, "When a psychiatric patient in need of psychiatric care [...]" in the Psychiatric Patents Policy. Motion carried.

b. New Computer Servers

We have two file servers that are at the end of life and on the capital budget. Eric Steadham, IT Director, got several quotes, and Mobius Partners returned with the best quote. Both servers fall under the approved expenditures for the 2024 BIP Grant, which was awarded to GRMC in July. The cost will be fully reimbursed through the Texas Department of Agriculture.

Action

Motion by Dr. Behr, second by Terry Bishop, to approve the purchase of two file servers as presented. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. Ryan Easterling was not in attendance.

b. CEO Report – Shane Kernell

- i. Construction is still going on. The clinics are complete, and we are preparing to move them into the new area. The front lobby is now open. The ER lobby is shut down and being rebuilt.
- ii. The DNV survey went well. We are now a DNV Accredited Critical Access Hospital and DNV Advanced Certification in Chest Pain.
- iii. The critical access rebill is complete.

7. Executive Session

President Pettus convened into Executive Session at 12:45 PM.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports
- b. Texas Government Code §551.072, deliberation of purchase, exchange, lease, or value of real property

Executive session adjourned at 1:25 PM.

8. Open Session

The Board reconvened in open session at 1:25 PM.

Action

Motion by Suzy Graham, second by Dr. Behr, to approve the appointments and delegated credentialing of:

- A. Appointments:
 - Provisional
 - Allied Health
 - Lindsey Crawford, Surgical First Assistant
 - Christopher Killian, FNP
 - Emergency Medicine
 - Ilona Nekhayeva, MD
- B. Reappointments:
 - Allied Health
 - CRNA
 - Jason Hoffman
 - Dominick Jokel
 - Sean Rubbendall
 - Family Nurse Practitioner
 - David Hoodenpyle
- C. Delegated Credentialing
 - Hospital Based
 - Teleradiology
 - Cynthia Long, MD
 - Elaina Zabak, MD

Motion carried with a quorum of votes.

Action

Motion by Terry Bishop, second by Dr. Behr, to approve the Quality Report as presented. Motion carried.

Action

Motion by Dr. Behr, second by Barrie Strickland, to approve the Compliance Report as presented. Motion carried.

The board members did a walk-through to view the construction area and then returned to the conference room.

There being no further business, the meeting adjourned at 1:52 PM.

Wyatt Pettus, President, Board of Directors

Tammy Whittenburg, Secretary, Board of Directors