

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
September 25, 2024

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Wednesday, September 25, 2024, at 12:00 PM

Board members present: Wyatt Pettus, Dr. Behr, Jon Garvey, Suzy Graham, Terry Bishop, Barrie Strickland, and Sylvia Overton

GRMC staff present: Shane Kernell, Jared Brown, Bobby Hadderton, Kayla Ellis, Dana Price, Sidney Mason, and Erin Freeman

GRMC staff present via Zoom: Enoc Espinoza and Terri Busey

Others present: TC Gordon with the *Graham Leader*, Tracy Hutson, Kyle Ford, Josh Hufstedler, and Gregory Bonzelua

Others present via Zoom: Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record Attendance

The meeting was called to order at 12:10. Invocation was given by Wyatt Pettus.

2. Public Comment

- a. Sylvia Overton updated everyone on the money raised by the Auxiliary Golf Tournament.
- b. Jon Garvey reminded everyone of Dr. Behr's retirement party on September 26 at noon.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on August 21, 2024, for any revisions or correctbns.

Action

Motion by Dr. Behr, second by Sylvia Overton, to approve the regular board minutes of August 21, 2024, as presented. Mbtion carried.

4. Finance Committee Report

- a. Presented and reviewed were the Financial Highlights for August 2024; Income and Expense Statements for the Month Ended August 31, 2024; Balance Sheet for the Month Ended August 31, 2024; Annual Statement of Sources and Uses of Cash Flow for the Month Ended August 31, 2024; GRMC 13 Month Cash Flow Projection through September 2025; Key Operational Indicators FY 2023 and FY 2024; Scorecards for August 2024 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, FTE/AOB Analysis FY 2024, and GRMC POS Cash Analysis. Also presented were the Scorecards showing Surgery Statistics from October 2023 through September 2024, Ambulatory Surgery Services from October 2023 through September 2024, and Surgery Statistics from October 2022 through September 2023.
- b. Mickey Allen reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented. Motion carried.

5. Action Items

a. Hospital Ad Valorem Rate

Mr. Kernell presented the FY 2025 Tax Rate Calculation. The Proposed Tax Rate of \$0.272984 was the recommendation for the 2025 budget, which is the same tax rate as last year. The tax rate needs to remain the same due to inflation rates on drugs, supplies, and labor; the HHSC payback, which the rule changed, and they retroed back four years; and a new remount for one of the ambulances.

Action

Motion by Terry Bishop, second by Dr. Behr, to approve the Proposed Tax Rate of \$0.272984. Jon Garvey opposed the Proposed Tax Rate of \$0.272984. Motion carried with a quorum of votes.

b. Public Hearing on FY 2025 Budget

Mr. Brown presented the budget process and the 2025 proposed budget with the Proposed Tax Rate of \$0.272984. Pain procedures, CAH analysis, Swing Bed impact, 340B Program, growth initiatives, rate increases, reimbursement changes, operational expenses, and wage increases were considered.

Action

Motion by Dr. Behr, second by Terry Bishop, to hold votes on the FY 2025 Budget until we discuss the personnel issues in executive session. Motion carried.

c. Public Hearing on 3-Year Capital Budget

Mr. Brown presented the 3-Year Capital Budget. Every year, we are required to put this forward to see what equipment needs we have. This is for the years 2025 through 2027. Most items listed are necessary, but not all are revenue-producing. Justifications for needing the equipment are also listed. We take the approach that if you buy something that is not budgeted, then you will need to substitute for it. There are always unforeseen items that we find critical and may need. We also let our department directors know that just because we budget an item doesn't guarantee you get it.

Action

Motion by Dr. Behr, second by Terry Bishop, to hold votes on the 3-Year Capital Budget until we discuss the personnel issues in executive session. Motion carried.

d. Violence in the Workplace Policy

SB 240 requires hospitals and other facilities to establish and implement a Workplace Violence Prevention Committee plan and policy by September 1, 2024. The Safety & Risk Committee has put together a policy on Workplace Violence Prevention Plan 2024 and Workplace Violence Prevention Policy for the Board to approve.

Action

Motion by Dr. Behr, second by Jon Garvey, to approve the Workplace Violence Prevention Plan 2024 and Workplace Violence Prevention Policy. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. Ryan Easterling was not in attendance.

b. CEO Report – Shane Kernell

- i. There were no new updates.

7. Executive Session

President Pettus convened into Executive Session at 1:24 PM.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports
- b. Texas Government Code §551.074, personnel matters

Executive session adjourned at 2:53 PM.

8. Open Session

The Board reconvened in open session at 2:53 PM. TC Gordon, with the *Graham Leader*, joined the meeting.

Action

Motion by Terry Bishop, second by Jon Garvey, to approve the appointments and delegated credentialing of:

- A. Appointments:
 - Provisional
 - Allied Health
 - Garrett Dupree, CRNA
- B. Delegated Credentialing
 - Hospital Based
 - Teleradiology
 - Roshon Amin, MD
 - Tanja Foster, MD
 - Rashad Johnson, MD
 - Jeffrey Leitko, MD

Suzy Graham was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Dr. Behr, second by Barrie Strickland, to approve the Quality Report as presented. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Terry Bishop, second by Barrie Strickland, to approve the FY 2025 Budget as presented. Dr. Behr abstained from voting. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Terry Bishop, second by Jon Garvey, to approve the 3-Year Capital Budget as presented. Dr. Behr abstained from voting. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Jon Garvey, second by Sylvia Overton, to adjourn the meeting. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

There being no further business, the meeting adjourned at 2:55 PM.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors