

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
March 27, 2025

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Thursday, March 27, 2025, at 12:00 PM

Board members present: Wyatt Pettus, Barrie Strickland, Jon Garvey, Suzy Graham, Terry Bishop, and Sylvia Overton

Board member absent: Dr. Donald Behr

GRMC staff present: Shane Kernell, Jared Brown, Enoc Espinoza, Bobby Hadderton, Kayla Ellis, Erin Ray, and Jaci Mayes

Others present: Deborah Whitley and Cheyenne Tanner with Forvis Mazars

Others present via Zoom: Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record Attendance

The meeting was called to order at 12:00 PM. Invocation was given by President Pettus.

2. Public Comment

No public comment

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on February 27, 2025, for any revisions or corrections.

Action

Motion by Sylvia Overton, second by Terry Bishop, to approve the regular board minutes of February 27, 2025, as presented. Motion carried.

4. Finance Committee Report

- a. Presented and reviewed were the Financial Highlights for February 2025; Income and Expense Statements for the Month Ended February 28, 2025; Income and Expense Statements 13 Month Trend; Income and Expense Statement Trended Current Year Projection; Income and Expense Statement Trended Budget Year FY2025; Balance Sheet for the Month Ended February 28, 2025; Annual Statement of Sources and Uses of Cash Flow for the Month Ended February 28, 2025; GRMC 13 Month Cash Flow Projection through March 2026; Key Operational Indicators FY 2024 and FY 2025; Scorecards for February 2025 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, FTE/AOB Analysis FY 2024 and 2025, and GRMC POS Cash Analysis. Also presented were the Scorecards showing Surgery Statistics from October 2024 through September 2025 and Ambulatory Surgery Services from October 2024 through September 2025.
- b. Mickey Allen reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Sylvia Overton, to approve the financial statements as presented.
Motion carried.

5. Action Items**a. FYE 2024 Audit Report**

Deborah Whitley and Cheyenne Tanner of Forvis Mazars presented the Independent Auditor's Report, Financial Statements, and Supplementary Information for Graham Hospital District d/b/a Graham Regional Medical Center for the years ended September 30, 2024, and 2023. Forvis Mazars' opinion was that the financial statements provided presented fairly, in all material respects, the financial position of the District as of September 30, 2024, and 2023, and the changes in financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the FYE 2024 Audit Report as presented.
Motion carried.

b. Pool Repair

Our lap pool and physical therapy pool require resurfacing and repairs. We put the project out to bid. We received bids from one company, A Veteran's Pool Company. The Auxiliary has donated money towards the project, and a family has donated money specifically for the fitness center. This is largely covered, but there may be additional costs due to the possibility of delamination.

Action

Motion by Jon Garvey, second by Sylvia Overton, to approve the Pool Repair bids as presented. Motion carried.

6. Reports**a. Medical Chief of Staff Report**

- i. Dr. Ryan Easterling was not in attendance.

b. CEO Report – Shane Kernell

- i. We are nearing the final stage of construction. It should be completed by the end of April.
- ii. We received notification that we remain a designated Basic (Level IV) trauma facility.
- iii. Kippi Lattimore, FNP, has resigned. She will be going to work for Graham Medical Associates.

7. Executive Session

President Pettus convened into Executive Session at 1:05 PM.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports
- b. Texas Government Code §551.074, personnel matters

Executive session adjourned at 1:28 PM.

8. Open Session

The Board reconvened in open session at 1:28 PM.

Action

Motion by Suzy Graham, second by Barrie Strickland, to approve the appointments, reappointments, and delegated credentialing of:

A. Appointments:

- None

B. Reappointments:

- Consultant
 - Neurology
 - Aizaz Hundal, MD, (from Provisional)

C. Delegated Credentialing

- Hospital Based
 - Teleradiology
 - Charles Pluto, MD

Motion Carried.

Action

Motion by Suzy Graham, second by Terry Bishop, to approve the Quality Report as presented. Motion carried.

The board members did a walk-through to view the construction area and then returned to the conference room.

Action

Motion by Suzy Graham, second by Sylvia Overton, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 2:11 PM.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors