

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
October 26, 2023

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room on Thursday, October 26, 2023, at 12:00 P.M.

Board members present: Wyatt Pettus, Terry Bishop, Suzy Graham, Jon Garvey, and Dr. Behr

Board members absent: Sylvia Overton and Barrie Strickland

Members of management present: Shane Kernell, Bob Lonis, Jared Brown, Enoc Espinoza, Terri Busey, Shelly Walls, Bobby Hadderton, Kayla Ellis, and Erin Ray

Others present: Erin Freeman, Mia Patterson, Jaci Mayes, and TC Gorden with the *Graham Leader*

Others present via Zoom: Mickey Allen with Endeavor Healthcare

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record Attendance

President Pettus called the meeting to order at 12:00 P.M. Invocation was given by President Pettus.

2. Public Comment

There was no public comment.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on September 27, 2023, for any revisions or corrections.

Action

Motion by Suzy Graham, second by Jon Garvey, to approve the regular board minutes of September 27, 2023, as presented. Motion carried.

4. Finance Committee Report

Financials – Jared Brown

- Presented and reviewed were the Financial Highlights for September 2023; Income and Expense Statements for the Month Ended September 30, 2023; Balance Sheet for the Month Ended September 30, 2023; Statement of Sources and Uses of Cash Flow for the Month Ended September 30, 2023; Key Operational Indicators FY 2022 and FY 2023; Scorecards for September 2023 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and Total POS Cash. Also presented were the Scorecards showing FTE/AOB Analysis, Surgery Statistics from October 2022 through September 2023, and Ambulatory Surgery Services from October 2022 through September 2023.
- Mickey Allen reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented.
Motion carried.

5. Action Items

a. Hospital Policies for Annual Evaluation and Approval

It is time to review our clinical and nonclinical policies by department. The indexes of all departments are up for review. They are the policy indexes for Administration, Anesthesia, Business Office, Cardiopulmonary Rehab, Nutrition and Food Services, Emergency Department, Emergency Preparedness, Employee Health, Emergency Medical Services, Environmental Services, Fitness and Rehab, General Surgery Clinic, Health Information Management, Human Resources, Infection Prevention and Control, Information Technology, Lab, Medical Surgical, Orthopedic Clinic, Pharmacy, Plant Operations, Quality, Radiology, Respiratory, Safety and Risk Management, Social Services, Supply Chain, Surgery – OR, Surgical Services, Utilization Review, and Young County Family Clinic.

Action

Motion by Suzy Graham, second by Terry Bishop, to approve the Hospital Policy Indexes as presented.
Motion carried.

b. Bank Resolution on Signature Card

Bob Lonis, outgoing CFO, will be removed from our bank accounts at Interbank and Ciera Bank, and Jared Brown, incoming CFO, will be added.

Action

Motion by Terry Bishop, second by Dr. Behr, to approve removing Bob Lonis, outgoing CFO, and adding Jared Brown, incoming CFO, to the bank accounts at Interbank and Ciera Bank as presented.
Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. Steve Jones was not in attendance.

b. CEO Report – Shane Kernell

- i. We are making good progress on the construction. The front area and the ambulance bay are coming along. The end of November or first of December, the ambulance bay should be finished. In another month, Dr. Hay and Dr. Vaughan will move back to what used to be the Women’s Center to do clinic. We received the shower inserts yesterday, which is about six weeks ahead of schedule.
- ii. We received our letter from Medicare for Critical Access. We are in the process of updating it through Novitas, which processes the Medicare claims for this area. We should receive something from them this week or next week. We will have Endeavor do a retro rebill starting August 4, 2023. We will be reactivating our swing bed license. We have someone helping us with it. We have not done anything with the 340B plan. We used to do it when we delivered babies. We lost it when we stopped delivering babies. Critical Access Hospitals are automatically eligible for 340B.
- iii. Vicki Tucker, CRNA, who will be doing our pain procedures, had her first educational clinic. She will go again in a couple of weeks. The lady training her will come to Graham in December several times. We will line up some patients to do clinic and procedures here on site.
- iv. We are still working with Medicus to find us a good radiologist to backfill Dr. Samantha Castillo.

Motion carried.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve the Quality Report as presented. Motion carried.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve the Compliance Report as presented. Motion carried.

Action

Motion by Suzy Graham, second by Terry Bishop, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 1:40 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors

- v. The Graham Hospital Foundation will be sending out a fundraising letter asking for assistance with medical equipment and fitness center equipment. We also put the challenge out to them to recruit new members and come up with some creative fundraising.
- vi. We did a call with Brent Fuller with Durbin and Company on critical access. He will be here onsite on December 4 and 5 to educate us on what critical access means. We must get educated on our quality reporting. That will change since we are critical access.

7. Executive Session

President Pettus convened into Executive Session at 12:37 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive session adjourned at 1:13 P.M.

8. Open Session

The Board reconvened in open session at 1:13 P.M. The board members did a walk-through to view the construction area and then returned to the conference room to make the following motions:

Action

Motion by Dr. Behr, second by Terry Bishop, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
 - Provisional
 - Allied
 - Jason Hoffman, CRNA
 - Sean Rubendall, CRNA
- B. Reappointments:
 - Allied
 - Nurse Practitioner
 - Reah Gambrell
 - CRNA
 - Glenn Cochrane
 - Ryan LeSaicherre
- C. Delegated Credentialing
 - Hospital Based
 - Teleradiology
 - Robert Case, MD
 - David Ho, MD
 - Scott Prater, Jr., MD
 - Sania Rahm-Gilani, MD
 - Joel Thomas, MD