

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
January 26, 2023

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, January 26, 2023, at 12:00 P.M.

Board members present: Terry Bishop, Jon Garvey, Wyatt Pettus, Barrie Strickland, Dr. Behr, Sylvia Overton, and Suzy Graham

Board members absent: Wyatt Pettus

Members of management present: Shane Kernell, Terri Busey, Enoc Espinoza, Bob Lonis, Jeff Clark, Bobby Hadderton, and Shelly Walls

Others present: Curtis Rojas with Endeavor Healthcare; Alex Gross with JDMA Architects; Mike Williams with the Graham Leader; Stacy Baker; and Erin Freeman

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

Vice President Behr called the meeting to order at 12:00 P.M. Invocation was given by Vice President Behr.

2. Public Comment

There was no public comment

3. Architect Updates

Mr. Gross provided updates on the construction project. The feasibility study with the state passed. The plans will be ready to be put out to bid once the Board approves. There are four contractors who are very interested.

4. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on November 30, 2022, for any revisions or corrections.

Action

Motion by Sylvia Overton, second by Suzy Graham, to approve the regular board minutes of November 30, 2022, as presented. Motion carried.

5. Finance Committee Report

Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for December; Income and Expense Statements for the Month Ended December 31, 2022; Balance Sheet as of December 31, 2022; Statement of Sources and Uses of Cash Flow for the Month Ended December 31, 2022; Key Operational Indicators FY 2022 and FY 2023; Scorecards for December 2022 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and FTE/AOB Analysis. Also presented were the Scorecards showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Medicare Advance Payments, CMS letter regarding COVID-19 Accelerated and Advance – Payments Repayment Status, Surgery Statistics from October 2022 through September 2023, and Ambulatory Surgery Services October 2022 through September 2023.
- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented. Motion carried.

6. Action Items

a. Compliance Plan

Terri Busey, Compliance Officer, presented the 2023 Compliance Plan. Our focus is 1) Hospital Preparedness Program with Respect to Crisis Standards of Care; 2) Security of Certified Electronic Health Record Technology Under Meaningful Use; 3) CMS Validation of Hospitals' Submitted Quality Report Data; 4) Cares Act Provider Relief Funds – General and Targeted Distributions to Hospitals; 5) Medicare Data Review to Understand Hospital Utilization during COVID-19; and 6) Audit of Medicare Emergency Department and Clinics Evaluation and Management Services – there was a slight change from last year. We do monitor the ER Department's E&M codes, but this year we decided to add our clinics. New for us this year is 7) Hospital and Clinic Price Transparency/No Surprise Act, 8) Good Faith Estimates, and 9) COVID-19 Staff Vaccination Requirements (10/26/2022 CMS Updates), which we are compliant with. We have everything up to date and working posted on our website with price transparency. Good Faith Estimates for self pays in our clinic means we have to give a good faith estimate on what the patient's bill will be. There are wonky rules, and we are still asking for clarification.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the Compliance Plan Board as presented. Motion carried.

7. Reports

a. Medical Chief of Staff Report

- i. Dr. Steve Jones was not in attendance.

b. CEO Report – Shane Kernell

- i. We have all new LED lights in our parking lot. We have decided to leave the Christmas lights on the hospital all year. We have always grappled with our signage, and the lights really make it stand out.
- ii. The Critical Access analysis that Durbin & Company is working on is still in process. We anticipate it will be done in February and will be an agenda item.
- iii. The ambulance remount will be completed on February 8. Bobby Hadderton will be picking it up.
- iv. Aaron Walker is getting quotes for new equipment. We did have some Foundation donations that were earmarked by the donors for the Fitness Center, so we are going to put those dollars to use.
- v. We had our chest pain survey in the ER this month. This was for our Joint Commission accreditation for chest pain. They were very complimentary about the hospital and the way we do things. We are the only hospital our size in the region that is Joint Commission accredited for chest pain.

8. Executive Session

Vice President Behr convened into Executive Session at 1:00 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 1:56 P.M.

9. Open Session

The Board reconvened in open session at 1:56 P.M.

Action

Motion by Sylvia Overton, second by Suzy Graham, to approve the appointments and reappointments of:

- A. Appointments:
 - Provisional
 - Emergency Medicine
 - Michael Corpus, MD
 - Chisom Nwoye, MD
- B. Reappointments
 - Active
 - Family Medicine
 - Audra Kennedy, MD
 - C. Ryan Easterling, MD
 - Hospital Based
 - Emergency Medicine
 - Charles Taylor, DO

Barrie Strickland was not present to vote. Motion carried with a quorum of votes.

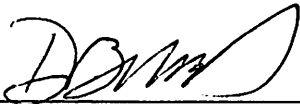
Action

Motion by Sylvia Overton, second by Suzy Graham, to approve the Quality Report as presented. Barrie Strickland was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the Compliance Report. Barrie Strickland was not present to vote. Motion carried with a quorum of votes.

There being no further business, the meeting adjourned at 1:59 P.M.



Dr. Donald Behr, Vice President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors