

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
November 30, 2022

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Wednesday, November 30, at 12:00 P.M.

Board members present: Wyatt Pettus, Barrie Strickland, Dr. Behr, Sylvia Overton, and Suzy Graham

Board members absent: Terry Bishop and Jon Garvey

Members of management present: Shane Kernell, Terri Busey, Enoc Espinoza, Bob Lonis, Jeff Clark, Bobby Hadderton, Kayla Ellis, Erin Ray, and Shelly Walls

Others present: Curtis Rojas with Endeavor Healthcare; Alex Gross JDMA Architects; Mike Williams with the Graham Leader; Stacy Baker; and Erin Freeman

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

President Pettus called the meeting to order at 12:02 P.M. Invocation was given by President Pettus.

2. Public Comment

Sylvia Overton would like to move the board meetings back to Thursdays. She has a conflict with Wednesdays. Mrs. Overton also reported that the Auxiliary Golf Tournament and Auction will be held at the Graham Country Club in 2023 at no cost. The rodeo cowboys are welcome to attend at the country club.

3. Architect Updates

Mr. Gross provided updates on the construction project. They had their third feasibility study with the state. There are a couple of items that we are waiting for them to respond to, which will change some minor dimensions with the floor plan. When bids are submitted, they will be graded by the Board. Three or four of the contractors will be interviewed and ranked by the Board.

4. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on October 26, 2022, for any revisions or corrections.

Action

Motion by Dr. Behr, second by Sylvia Overton, to approve the regular board minutes of October 26, 2022, as presented. Motion carried.

5. Finance Committee Report

Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for October; Income and Expense Statements for the Month Ended October 31, 2022; Balance Sheet as of October 31, 2022; Statement of Sources and Uses of Cash Flow for the Month Ended October 31, 2022; Key Operational Indicators FY 2022 and FY 2023; Scorecards for October 2022 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures,

Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and FTE/AOB Analysis. Also presented were the Scorecards showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Net Patient Revenue vs. Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, Medicare Advances Payments, and Surgery Statistics from October 2022 through September 2023.

- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Dr. Behr, second by Barrie Strickland, to approve the financial statements as presented. Motion carried.

6. Action Items

a. Emergency Plan

Bobby Hadderton, EMS Director, presented the Emergency Operations Plan. This plan provides an organized process to initiate, manage, and recover from a variety of emergencies, both external and internal, which could confront Graham Regional Medical Center and surrounding areas. The drills and events for 2022 were two Code Black – Severe Weather Drills, HVAC Failure Table Top Exercise, Burn Mass Casualty Incident, and Active Shooter Drill. The top four drills and events for 2023 are Severe Weather, Wild Fire, Active Shooter, and Dr. Strong.

Action

Motion by Sylvia Overton, second by Dr. Behr, to approve the Emergency Plan Board as presented. Motion carried.

b. EMS Digital Radios

GRMC's radios, both mobile and portable, are ten-plus years old and in need of replacement. Our current radios are analog. Young County is changing to a digital format for increased reliability and the ability to communicate with other agencies more effectively. The digital platform came into play after 9/11 when so many different agencies responded to the attacks and were unable to communicate effectively with each other. The radios are in our capital budget.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve the purchase of the EMS Digital Radios as presented. Motion carried.

7. Reports

a. Medical Chief of Staff Report

- i. Dr. Steve Jones was not in attendance.

b. CEO Report – Shane Kernell

- i. We are holding an in-person fundraising event at the Graham Country Club from 5:30 P.M. to 7:30 P.M. Mr. Kernell will be doing the presentation. We have a proforma from BKD, and we have some visuals to show. Hopefully, there will be a good turnout.
- ii. Mr. Kernell went to Washington this summer to lobby for the Low Volume Adjustment to our Medicare. That was approved in September for three months. It is due again in December, and congress is back in session to wrap up the omnibus bill to put it forth for a vote. There are two bills out there right now. One will be tacked on to the

omnibus bill. One is a five-year extension which will be taken to Congress in December, and the second bill is for permanent funding.

- iii. Critical Access designation is now in play for Graham Regional. We are taking a look at it. We had a call with a consultant with lots of experience converting hospitals to critical access. He is doing a deep dive analysis which should be done in December. It is a big decision. It is a payment designation only. We will still be the same hospital.
- iv. Dr. Samantha Castillo, our radiologist, is moving to New Zealand in August 2023.
- v. All shingle roofs are completed, and they are moving in the materials to complete the flat roofs.

8. Executive Session

President Pettus convened into Executive Session at 1:10 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 1:35 P.M.

9. Open Session

The Board reconvened in open session at 1:35 P.M.

Action

Motion by Suzy Graham, second by Sylvia Overton, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
 - Provisional
 - Anesthesiology
 - Mark Neubauer, CRNA
 - Cody Justice, CRNA
 - Emergency Medicine
 - Jason Kang, MD
- B. Appointments
 - Provisional to Consultant - Neurology
 - 1. Kourosh Kahkeshani, DO
- C. Delegated Credentialing
 - Teleradiology
 - Elaina Zabak, MD

Motion carried.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve the Quality Report as presented. Motion carried.

Action

Motion by Dr. Behr, second by Suzy Graham, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 1:36 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors