

GRAHAM HOSPITAL DISTRICT  
BOARD OF DIRECTORS MINUTES  
August 25, 2022

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, August 25 at 12:00 P.M.

Board members present: Wyatt Pettus, Terry Bishop, Dr. Behr, Sylvia Overton, Jon Garvey, and Suzy Graham

Board members absent: Barrie Strickland

Members of management present: Shane Kernell, Terri Busey, Enoc Espinoza, Bob Lonis, Jeff Clark, Kayla Ellis, Bobby Hadderton, and Shelly Walls

Present via Zoom: Deborah Whitley and Blakely Mock with Forvis and Curtis Rojas with Endeavor Healthcare

Others present: Alex Gross and Cameron Madison with JDMA Architects; Kevin Reed with Reed Claymon; Mike Williams with the Graham Leader, and Erin Freeman

Presiding Secretary: Tammy Whittenburg

**1. Call to Order and Record of Attendance**

President Pettus called the meeting to order at 12:00 P.M. Invocation was given by President Pettus.

**2. Public Comment**

Sylvia Overton gave an update on the Auxiliary Golf Tournament that will be held on September 12, 2022, at the Graham Country Club and the Auxiliary Auction, which will be held on September 11, 2022, at the Wildcatter Ranch & Resort.

**3. Architect Updates**

Mr. Gross provided updates on the construction project. They will be back in September with more updates and in October with the completed plans.

**4. Board Education**

Mr. Reed provided updates on Critical Issues, including Reimbursement, Workforce, Cyber Security, Telehealth/Virtual Care, Surprise Billing, Price Transparency, and Medicare Advantage.

**5. Meeting Minutes**

The Directors were asked to review the minutes of the regular meeting on July 28, 2022, for any revisions or corrections.

**Action**

Motion by Dr. Behr, second by Sylvia Overton, to approve the regular board minutes of July 28, 2022, as presented. Motion carried.

## 6. Finance Committee Report

Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for July; Income and Expense Statements for the Month Ended July 31, 2022; Balance Sheet as of July 31, 2022; Statement of Sources and Uses of Cash Flow for the Month Ended July 31, 2022; Key Operational Indicators FY 2021 and FY 2022; Scorecards for July 2022 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and FTE/AOB Analysis. Also presented were the Scorecards showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Medicare Advances Payments, and Surgery Statistics October 2021 through September 2022.
- Curtis Rojas reviewed the Revenue Cycle charts.

### Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented. Motion carried.

## 7. Action Items

### a. Construction Pro forma

Deborah Whitley and Blakely Mock presented the Construction Pro forma. This has been in work for a couple of months. This pro forma provided existing and new service revenue.

### Action

Motion by Terry Bishop, second by Sylvia Overton, to approve the Construction Pro forma as presented. Motion carried.

### b. Marketing Plan

Mr. Kernell presented the 2023 Marketing Plan. The plan includes social media; a new website that rolled out on August 16, 2022; newspaper, print, and digital ads; internet, television, and radio; referral-based engagement; focused initiatives on Young County Family Clinic and surgeries; community engagement; internal engagement; and looking ahead at service line campaign opportunities, Facebook, and event sponsorships.

### Action

Motion by Dr. Behr, second by Jon Garvey, to approve the 2023 Marketing Plan as presented. Motion carried.

### c. Safety/Security/Risk Plan

Mr. Clark presented the annual Safety/Security/Risk Plan and the Patient Safety Program Policy. The plan establishes the parameters within which a safe environment of care is developed, maintained, and improved. The plan also addresses specific responsibilities and general safety, as well as employee education programs. The GRMC Safety Committee meets every month and is charged with responsibility for maintaining a comprehensive safety program through appropriate policies and procedures and for conducting ongoing monitoring and evaluation of all aspects of the program.

## **Action**

Motion by Dr. Behr, second by Sylvia Overton, to approve the Safety/Security/Risk Plan and the Patient Safety Program Policy as presented. Motion carried.

## **8. Reports**

### **a. Medical Chief of Staff Report**

- i. Dr. Steve Jones was not in attendance.

### **b. CEO Report – Shane Kernell**

- i. Our budget meeting and recommended tax for the year will be held in September. We have the 2022 Tax Rate Calculation Worksheet posted on our website. The appraisal district will be posting what they need to post in the newspaper.
- ii. The roof replacement will start in three to four weeks and will take about four weeks to finish.
- iii. We had the Active Shooter Drill and appreciated the community coming together to support it. The Healthcare Summit will be held the first of the new year.

## **9. Executive Session**

President Pettus convened into Executive Session at 2:17 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 2:34 P.M.

## **10. Open Session**

The Board reconvened in open session at 2:34 P.M.

## **Action**

Motion by Terry Bishop, second by Suzy Graham, to approve the appointments, reappointments, and delegated credentialing of:

### **A. Appointments:**

- Provisional – Anesthesiology
  - Mark Adams, CRNA
  - Jason Gollihar, CRNA
- Provisional – Neurology
  - Richard Monroe, MD

### **B. Reappointments**

- Hospital Based – Emergency Medicine
  - Michael Dempsey, MD
  - Andrew Diaz, MD
  - Timothy Jones, MD
  - Paul Pompa, MD
  - Don Treichler, MD
  - Luis Reyes Mercado, MD
- Consulting – Cardiology

- Amit Prasad, MD
  - Alvaro Rios, MD
  - Jagadish Puppala, MD
  - Consulting – Gastroenterology
    - Joshua Stagg, MD
  - Consulting
    - Rocky McAdams, MD
  - Allied – CRNA
    - Ben Lockmiller
- C. Delegated Credentialing
- Teleradiology
    - Jose Arjona, MD
    - Charles Huang, MD
    - Henry Jones, MD
    - Michael LaPoint, MD
    - Benoit Luyckx, MD
    - Sunthosh Madireddi, MD
    - Omar Samarah, MD
    - Justin White, DO

Motion carried.

**Action**

Motion by Suzy Graham, second by Sylvia Overton, to approve the Quality Report as presented.  
Motion carried.

**Action**

Motion by Dr. Behr, second by Jon Garvey, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 2:34 P.M.

  
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 Wyatt Pettus, President, Board of Directors

  
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 Tammy Whittenburg, Secretary, Board of Directors