

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
July 28, 2022

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, July 28 at 11:30 A.M.

Board members present: Dr. Behr, Sylvia Overton, Jon Garvey, Barrie Strickland, and Suzy Graham

Board members absent: Wyatt Pettus and Terry Bishop

Members of management present: Shane Kernell, Terri Busey, Enoc Espinoza, Bob Lonis, Jeff Clark, Kayla Ellis, Erin Ray, and Shelly Walls

Present via Zoom: Curtis Rojas, Endeavor Healthcare

Others present: Mike Williams with the Graham Leader, Erin Freeman, Stacy Baker, Joy Moody, and Jaci Mayes

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

Vice President Behr called the meeting to order at 11:30 P.M. Invocation was given by Vice President Behr.

2. Public Comment

Sylvia Overton gave an update on the Auxiliary Golf Tournament that will be held on September 12, 2022, at the Graham Country Club.

3. Department Directors Report

Kayla Ellis, ER Director, and Stacy Baker, Trauma Coordinator, introduced themselves and provided an update on the Emergency Department and current statistics. Mrs. Ellis became the ER Director in October 2021. Mr. Baker transitioned into the Trauma Coordinator position in January 2022.

4. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on July 1, 2022, for any revisions or correctbns.

Action

Motion by Sylvia Overton, second by Jon Garvey, to approve the regular board minutes of July 1, 2022, as presented. Motion carried.

5. Finance Committee Report

June 2022 Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for June; Income and Expense Statements for the Month Ended June 30, 2022; Balance Sheet as of June 30, 2022; Statement of Sources and Uses of Cash Flow for the Month Ended June 30, 2022; Key Operational Indicators FY 2021 and FY 2022; Scorecards for June 2022 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures,

Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and FTE/AOB Analysis. Also presented were the Scorecards showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Net Patient Revenue vs. Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, Medicare Advance Payments, and Ambulatory Surgery Services October 2021 through September 2022.

- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Suzy Graham, second by Barrie Strickland, to approve the financial statements as presented. Motion carried.

6. Action Items

a. Business Plan

Mr. Kernell presented the 2023 Business Plan. The Business Plan is the basis for the budget. The key components of the plan are Quality, Growth, Operations, Financial Strength, and Engagement.

Action

Motion by Sylvia Overton, second by Jon Garvey, to approve the 2023 Business Plan as presented. Motion carried.

b. Wireless Network

Our wireless network is over ten years old. We would like to replace our current outdated wireless technology with a new, more secure, and robust technology. We received proposals from PCnet and CDWG. PCnet provided a lease option and a purchase option. CDWG provided a purchase option only. The PCnet lease and purchase quotes include a three-year warranty on the hardware. CDWG only has one year warranty on the hardware. The hardware and installation fees will be on the 2023 budget due to a lead time of 100 days plus for procurement.

Action

Motion by Jon Garvey, second by Sylvia Overton, to approve the purchase of the PCNet Wireless System as presented. Motion carried.

c. Parking Lot Top Coat Repair and Replacement

This action item will be tabled until the construction of the Surgery Center is completed.

d. Roof Replacement by The Interlocal Purchasing System

Our buildings received hail damage in February this year. Texas Municipal League Intergovernmental Risk Pool offers a program for roof replacement called TIPS (The Interlocal Purchasing System). This program is designed to be a one-stop, turnkey process for roof replacement. This program was reviewed by our attorney, and there is no issue with us using it. Mr. Kernell met with Scott Franklin of 4T Partnership, who is the roofing consultant that oversees the process from getting bids to supervising the work and up to the final inspection after the work is completed. He seemed very knowledgeable. A board resolution is required to participate in the program. The roofs being replaced are the Wellness Center, YCFC, the duplex, the business office/HR building, and the hospital. None of the metal roofs were damaged. We want a quote on the cost of replacing YCFC with a blue metal roof to match the hospital.

Action

Motion by Suzy Graham, second by Sylvia Overton, to approve replacing the roofs using The Interlocal Purchasing System (TIPS) as presented. Motion carried.

7. Reports

a. Medical Chief of Staff Report

- i. Dr. Steve Jones was not in attendance.

b. CEO Report – Shane Kernell

- i. Our CMS Survey was conducted on July 12. They were only here for a day and a half. It has been six years since our last survey. They found seven deficiencies that were corrected while they were here. They were very happy with the hospital and the team. The Action Plan has been submitted. We are still waiting for our Life Safety Survey.

8. Executive Session

President Pettus convened into Executive Session at 1:07 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff, and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 1:59 P.M.

9. Open Session

The Board reconvened in open session at 1:59 P.M.

Action

Motion by Suzy Graham, second by Sylvia Overton, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
 - Provisional – Anesthesiology
 - Chelsea Jutila, CRNA
- B. Delegated Credentialing
 - Teleradiology
 - Daniel Felter, MD
 - Jeffrey Walker, MD

Motion carried.

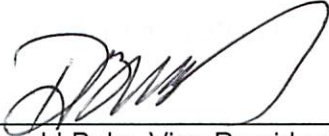
Action

Motion by Barrie Strickland, second by Suzy Graham, to approve the Quality Report as presented. Motion carried.

Action

Motion by Barrie Strickland, second by Sylvia Overton, to approve the Compliance Report as presented. Motion carried.

There being no further business, the meeting adjourned at 2:01 P.M.



Dr. Donald Behr, Vice President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors