

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
May 26, 2022

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, May 26 at 12:00 P.M.

Board members present: Wyatt Pettus, Suzy Graham, Dr. Behr, and Jon Garvey

Board members absent: Barrie Strickland, Sylvia Overton, and Terry Bishop

Members of management present: Shane Kernell, Terri Busey, Enoc Espinoza, and Bobby Hadderton

Member of management present via Zoom: Bob Lonis

Member of management absent: Jeff Clark

Others present via Zoom: Curtis Rojas, Endeavor Healthcare

Others present: Erin Freeman

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

President Pettus called the meeting to order at 12:00 P.M. Invocation was given by President Pettus.

2. Public Comment

No public comment.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on April 28, 2022, and special meeting minutes on May 10, 2022, for any revisions or corrections.

Action

Motion by Suzy Graham, second by Dr. Behr, to approve the regular board minutes of April 28, 2022, as presented. Motion carried.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve the special board minutes of May 10, 2022, as presented. Motion carried.

4. Finance Committee Report

April 2022 Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for April; Income and Expense Statements for the Month Ended April 30, 2022; Balance Sheet as of April 30, 2022; Key Operational Indicators FY 2021 and FY 2022; Scorecards for April 2022 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and FTE/AOB Analysis. Also presented were the Scorecards showing Net Patient

Revenue vs. Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Ambulatory Surgery Services, and Medicare Advance Payments.

- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Dr. Behr, second by Jon Garvey, to approve the financial statements as presented. Motion carried.

5. Action Items

a. Facility Wide HVAC Control Upgrade

This is a system upgrade for all the units in the hospital. We have Johnson Controls on all the units currently. They are probably in excess of 20 years old and running one computer with a Windows 95 operating system. It controls all our HVAC units. Some units are two years old, and some are 25 years old. We need to upgrade those to a new unit for the entire facility. \$100,000 of this project was included in the new construction budget. We want to get it done before we start the construction project. We will have new technology and a new server running Windows 11. There will be a new control board at each unit. The software is much more sophisticated. We can download an app on our phone, and it will pinpoint problems. There will be no downtime. They will change out the computer unit by unit. It will take six to eight weeks to arrive. They will be able to install in one to two days.

Action

Motion by Jon Garvey, second by Suzy Graham, to approve the Facility Wide HVAC Control Upgrade with Johnson Controls as presented. Motion carried.

b. Medical Staff Bylaws Revision

Section 10.8 of the Medical Staff Bylaws states, "Any physician member of the Active or Affiliate Staff may serve as a Medical Director." The category "Hospital Based" needs to be added so that Hospital Based physicians may serve as medical directors. Our Hospital Based physicians are Anesthesiology, Emergency Medicine, Pathology, and Radiology. This was approved by the Medical Staff in the Medical Staff meeting in May.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve that the "Hospital Based" category be added to Section 10.8 of the Medical Staff Bylaws as presented. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. John Lucas was not in attendance.

b. CEO Report – Shane Kernell

- i. Masking is back. The CDC website has listed Young County from green to orange, which is medium risk. We don't have a lot of positives, but around us, there are. The COVID numbers in Texas are creeping up. There is a community rate and a transmission rate. The transmission rate is what we have to follow.
- ii. We had a call with our architect, who received our plans back from the State. There are some minor changes we have to make in our clinic areas. The survey was completed last week with no major findings. They were supposed to be here a day or two, but they ended up being here the whole week.
- iii. We have engaged BKD to do our proforma analysis on what this construction project will do for the hospital, such as revenue, new lines of service, etc. It should take

- another three weeks, and I have also told them to be prepared to do one for the rural health clinic.
- iv. Fundraising has been stalled until we get things in place. Mr. Kernell has met with the Auxiliary and Foundation, and both will be committed to donating some money. Mr. Kernell and Mr. Huff from Olney Hamilton Hospital are prepared to go to the Commissioner's Court to see if they can get additional funding from the ARPA funds.
 - v. Dr. Vaughan is out in June for a procedure, and he will not be able to operate for a month. Dr. Behr will take all on call. Dr. Hay was delayed in orthopedics and playing catchup.
 - vi. CMS has been to Breckenridge, Jacksboro, and Nocona. We are waiting for them to come to Graham.
 - vii. Raydon will be here in the next couple of weeks to repave the parking lot at Young County Family Clinic.
 - viii. The new ambulance was approved in September or October last year. That is when it was ordered. The company we ordered from had 25 Dodge Rams ordered, and they just got word a month ago that they would not be in. So, we had to switch to an International. Ford and Chevrolet are not available. It goes down for refurbishment and remount on June 13. It will be ready in July.
 - ix. Mr. Kernell and Dr. Kennedy met with Sonny Cruise, GISD Superintendent, about putting telehealth at the schools. Dr. Kennedy sees a lot of kids from the schools. Kids will leave school because of a high temperature, and by the time they see their doctor, the temperature is down to 99°. Olney is doing this with their school district.

7. Executive Session

President Pettus convened into Executive Session at 1:12 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 1:50 P.M.

8. Open Session

The Board reconvened in open session at 1:50 P.M.

Action

Motion by Suzy Graham, second by Dr. Behr, to approve the appointments, reappointments, and delegated credentialing of:

- A. Appointments:
 - Provisional – Emergency Room
 - Michael Turchiaro, DO
 - Hospital-Based - Radiology
 - Samantha Castillo, MD
- B. Reappointments:
 - Allied
 - Catherine Feist, FNP

C. Delegated Credentialing

➤ Radiology

- Daniel Felter, MD
- Anthony Freiler, MD
- Michael Pavio, MD

Motion carried.

Action

Motion by Dr. Behr, second by Suzy Graham, to approve the Quality Report as presented. Motion carried.

Action

Motion by Suzy Graham, second by Dr. Behr, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 1:52 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors