

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
April 28, 2022

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, March 24 at 12:00 P.M.

Board members present: Wyatt Pettus, Suzy Graham, Terry Bishop, Barrie Strickland, Sylvia Overton, and Jon Garvey

Board member absent: Dr. Behr

Members of management present: Shane Kernell, Bob Lonis, Terri Busey, Jeff Clark, and Bobby Hadderton

Member of management absent: Enoc Espinoza

Others present via Zoom: Curtis Rojas, Endeavor Healthcare; and Alex Gross, JDMA Architecture

Others present: Michael Williams with the *Graham Leader* and Erin Freeman

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

President Pettus called the meeting to order at 12:00 P.M. Invocation was given by President Pettus.

2. Public Comment

No public comment.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on March 24, 2022, for any revisions or corrections.

Action

Motion by Suzy Graham, second by Sylvia Overton, to approve the regular board minutes of March 24, 2022, as presented. Motion carried.

4. Finance Committee Report

March 2022 Financials – Bob Lonis

- Presented and reviewed were the Financial Highlights for March; Income and Expense Statements for the Month Ended March 31, 2022; Balance Sheet as of March 31, 2022; Statement of Sources and Uses of Cash Flow for the month ended March 31, 2022; Key Operational Indicators FY 2021 and FY 2022, Scorecards for March 2022 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, Visits Statistics, Net Revenue to Cash Analysis, GRMC POS Cash Analysis, and FTE/AOB Analysis. Also presented were the Scorecards showing Net Patient Revenue vs. Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary %

Net Patient Revenue, Days of Cash on Hand, EBIDA, Medicare Advance Payments, and Ambulatory Surgery Services.

- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham, to approve the financial statements as presented.

Motion carried.

5. Action Items

a. Architect Agreement for the Surgery Center

The architect agreement is a standard agreement for these specific architects. The agreement has been reviewed by one of our attorneys, Robert Spurck. Once the contract is approved, the architects will reach out to two construction companies and get an off-record preliminary estimate to firm up the costs. We will firm up the plans and present them to the Board in May for approval to put it out to bid. We will have all the property surveyed before any construction is done.

Action

Motion by Sylvia Overton, second by Jon Garvey, to approve the Architect and Engineering Agreement for the Surgery Center as presented. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. John Lucas was not in attendance.

b. CEO Report – Shane Kernell

- i. Mr. Kernell, Mr. Lonis, Mr. Espinoza, and Mrs. Busey attended the TORCH conference last week. It was the most well-attended conference in history. We got our legal updates, legislative updates, and 1115 Waiver updates.
- ii. CMS surveyors showed up in Jacksboro last week for their CMS survey. They also showed up in Breckenridge. At some point, they will be here for our survey. We have not had a survey in six years.
- iii. Next week will be the first meeting as an Admin Team for our Strategic Planning for 2023. The goal is to deliver the Strategic Plan in July and the budget in August.
- iv. Hospital Week is May 9 through May 13. Mrs. Busey has put together a full calendar of activities for that week. We will also be holding town halls that week and the week after.
- v. COVID numbers are on an uptick on both coasts. Right now, Young County is in a green zone, meaning it is very low transmission. We watch this on a daily basis.
- vi. DSRIP is going away and being replaced with a Medicaid direct payment program for the hospital and YCFC.

7. Executive Session

President Pettus convened into Executive Session at 1:39 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 2:04 P.M.

8. Open Session

The Board reconvened in open session at 2:04 P.M.

Action

Motion by Suzy Graham, second by Sylvia Overton, to approve the reappointments and delegated credentialing of:

- A. Reappointments:
 - Hospital-Based - Emergency Room
 - Alicia Hubbell, MD
- B. Delegated Credentialing
 - Radiology
 - Chadwick Barrs, MD
 - Jason Pack, MD
 - John Sandoz, MD

Terry Bishop was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Suzy Graham, second by Jon Garvey, to approve the Quality Report as presented. Terry Bishop was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Suzy Graham, second by Barrie Strickland, to approve the Compliance Report as presented. Terry Bishop was not present to vote. Motion carried with a quorum of votes.

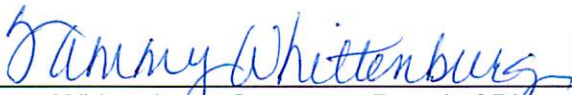
Action

Motion by Jon Garvey, second by Suzy Graham, to adjourn the meeting. Terry Bishop was not present to vote. Motion carried with a quorum of votes.

There being no further business, the meeting adjourned at 2:05 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors