

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
September 23, 2021

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, September 23 at 12:00 P.M.

Board members present: Wyatt Pettus, Suzy Graham, Terry Bishop, Dr. Behr, Barrie Strickland, Sylvia Overton, and Jon Garvey

Members of management present: Shane Kernell, Jeff Casbeer, Sharon Hilliard, Terri Busey, Jeff Clark, Enoc Espinoza, and Shelly Walls

Others present via Zoom: Curtis Rojas

Others present: Mike Williams with the *Graham Leader*, Joshua Espinoza, and Erin Freeman

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

President Pettus called the meeting to order at 12:00 P.M. Invocation was given by President Pettus.

2. Public Comment

Sylvia Overton thanked everyone for attending the Auxiliary Golf Tournament. The tournament raised close to \$50,000. Mr. Kernell and board members thanked her for all the work she and her husband committed to making the tournament such a success.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on August 26, 2021, and the special meeting on September 8, 2021, for any revisions or corrections.

Action

Motion by Dr. Behr, second by Terry Bishop to approve the regular board minutes of August 26, 2021, as presented. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Sylvia Overton, second by Jon Garvey to approve the special board minutes of September 8, 2021, as presented. Suzy Gaham was not present to vote. Motion carried with a quorum of votes.

4. Finance Committee Report

August 2021 Financials – Jeff Casbeer

- Presented and reviewed were the Financial Highlights for August; Income and Expense Statements for the Month Ended August 31, 2021; Balance Sheet as of August 31, 2021; Statement of Sources and Uses of Cash Flow for August 2021; Scorecards for August 2021 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, and Visits Statistics. Also presented was the Statistics Trended FY 2021 and 2020; Net Revenue to Cash Analysis; GRMC POS Cash Analysis; FTE/AOB Analysis; Scorecards for August 2021 showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient

Revenue, Days of Cash on Hand, EBIDA, Net Patient Revenue vs Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, and Days of Cash on Hand.

- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Dr. Behr to approve the financial statements as presented. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

5. Action Items

a. Hospital Ad Valorem Rate

Mr. Kernell presented the Resolution for the board to adopt the no new revenue rate for tax year 2021. The rate is \$0.339400 on each \$100 valuation of all taxable property in the Graham Hospital District.

Action

Motion by Dr. Behr, second by Sylvia Overton to approve the Resolution to adopt the no new revenue rate of \$0.339400 for the tax year 2021. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

b. Public Hearing on FY 2022 Budget

Mr. Casbeer presented the budget process and the budget with the no new revenue tax rate. Included was FY 2020-2022 Operating EBIDA Projection, FY 2020-2022 Total EBIDA Projection, Revenue and Expense Management Initiatives, FY 2022 Revenue Projection, FY 2022 Net Revenue Projection, FY 2022 Expense Projection, FY 2022 Budget, and FY 2022 Budget Assumptions. It was suggested to note in our history, that we have brought three primary care physicians to Young County in the last five years.

Action

Motion by Terry Bishop, second by Dr. Behr to approve the FY 2022 Budget with the addition to our history that we have brought three primary care physicians to Young County in the last five years. Suzy Graham was not present to vote. Motion carried with a quorum of votes.

c. Public Hearing on 3 Year Capital Budget

Mr. Kernell presented the 3 Year Capital Budget. Every year we are required to put this forward to see what equipment needs we have. This is for the years 2022 thru 2024. One big item is the electronic health record (EHR) which is in all three budget years. We don't know if we will have a recommendation in 2022 for a new EHR or an upgrade to our existing EHR. Also on there is clinical equipment for the treatment of COVID patients and a new CT machine. In 2023, the big items are our infusion room expansion and LifePak Defibrillators. In 2024, the big item is a safe room in the ER which we would like to implement. One of the smaller items we need is a new ultrasound with probes. With our surgery patients, we are using a lot more blocks instead of putting people to sleep. We need it daily in OR. Our autoclave was new two and a half years ago. They have been difficult. We consistently have to work with them to keep them operating. We are going to have to do some space expansion for them.

Action

Motion by Sylvia Overton, second by Terry Bishop to approve the 3 Year Capital Budget as presented. Motion carried.

d. Bid Approval for 1001 4th Street

A bid on the property at 1001 4th Street in Graham has been received. It is for \$10,000 from Amy Welch. The Tax Resale Deed needs to be signed approving the bid by all taxing entities.

Action

Motion by Dr. Behr, second by Jon Garvey to approve the \$10,000 bid on the property at 1001 4th Street, Graham, TX as presented. Motion carried.

e. Bank Resolution on Signature Cards

We will be removing Jeff Casbeer, CFO, and adding Darrell Keller, Controller, to all our bank signature cards. We must have two signatures on our accounts that are automatically printed on our checks unless the checks need a board member's signature.

Action

Motion by Dr. Behr, second by Sylvia Overton to approve the bank resolution removing Jeff Casbeer, CFO, and adding Darrell Keller, Controller, to all our bank signature cards as presented. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. John Lucas was not in attendance.

b. CEO Report – Shane Kernell

- i. The EMS building was delivered two weeks ago. They are still getting it all hooked up. The sewer is hooked up. The furniture is in storage. Once the water and electrical are hooked up, they can move in. Our Plant Operations department built a wooden step for the entrance. We will be working next on long-term metal steps with a covered walkway to the ambulance barn. Last, we will move on to their existing quarters to do some minor updates.
- ii. We are waiting on the parking lot to be completed. The building was torn down. They did backfill with some dirt. Next will be to fill it with some limestone base. We have put the bid in the newspaper. We are taking bids till Monday of next week.

7. Executive Session

President Pettus convened into Executive Session at 1:15 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 2:33 P.M.

8. Open Session

The Board reconvened in open session at 2:33 P.M.

Action

Motion by Terry Bishop, second by Suzy Graham to approve the reappointment and delegated credentialing of:

A. Reappointment:

- Consulting – Neurology
 - Umair Saeed, MD

B. Delegated Credentialing

- Hospital Based – Teleradiology
 - Jason Akrami, MD
 - John Alexander, MD
 - Luke Chambless, MD
 - Byron Christie, MD
 - Derek Diffendaffer, MD
 - John Doan, MD
 - Nathan Elfrink, MD
 - Elisa Foster, MD
 - Kabir Gandhi, MD
 - Thomas Griggs, MD
 - Peter Holt, MD
 - Joshua Jansen, MD
 - Joseph Judge, MD
 - Glenn Kaplan, MD
 - Jason May, MD
 - Charles, Myers, Jr, DO
 - Christopher Nelson, MD
 - Purvak, Patel, MD
 - Bryan Peck, MD
 - Nathan Priddy, MD
 - William Schucany, MD
 - John Sullivan, MD
 - Anthony Toppins, MD
 - Gary Waddell, MD
 - Gregory Weisbruch, MD

Barrie Strickland was not present to vote. Motion carried with a quorum of votes.

Action

Motion by Dr. Behr, second by Sylvia Overton to approve the Quality Report as presented. Barrie Strickland was not present to vote. Motion carried with a quorum of votes.

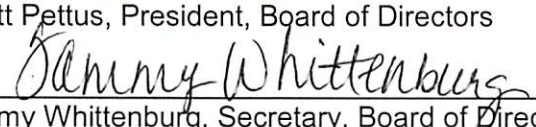
Action

Motion by Suzy Graham, second by Sylvia Overton to adjourn the meeting. Barrie Strickland was not present to vote. Motion carried with a quorum of votes.

There being no further business, the meeting adjourned at 2:34 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors